



## SCHOOL OF GENERAL AND ENTREPRENEURSHIP STUDIES BAYERO UNIVERSITY, KANO

### HOW TO ACCESS THE GSP/EEP ONLINE TEACHING PLATFORM

#### NOTE:

- ◇ Students can only access the online teaching platform using their registration 'Usernames' and 'Passwords'.
- ◇ In case you forget your registration Username and Password, follow the steps below to retrieve them.

#### HOW TO RETRIEVE USERNAME AND PASSWORD

- ☞ ① In the location bar of your browser, type <https://mybuk2.buk.edu.ng/scereg/> (for SCE students) OR type <https://mybuk2.buk.edu.ng/ug/> (for regular students).
- ☞ ② Click on the three horizontal lines at the top left-hand corner of the page to view a panel (if you are using a laptop, the panel may automatically be there).
- ☞ ③ On the panel, click on 'Retrieve Password'.
- ☞ ④ Your Username and Password are then revealed. Copy them in a safe and private place.
- ☞ ⑤ Use the Username and Password to access the Online Teaching Platform.

## HOW TO LOG IN TO ACCESS THE ONLINE COURSES (LECTURES AND OTHER MATERIALS)

- ① In the location bar of your browser, type <https://mybuk4.buk.edu.ng/moodle/>.
- ② Click on 'Log in' located at the top right-hand corner of your screen OR click on any of the Course Titles available.
- ③ Enter your Username and Password in the spaces provided for such and click on 'Log in'.
- ④ Once logged in, you will see all the GSP/EEP courses that you registered in your dashboard. Alternatively, you may click on the three horizontal lines in the top left-hand corner to see the courses you registered under 'My courses'.
- ⑤ Click on any Course Title to view information about the course and the contents of course.
- ⑥ Scroll down the page to see the various modules of the course. Select any module to listen to/view lectures, download materials, get links, engage in discussion fora, access activities, see announcements, etc, on the module.
- ⑦ Keep navigating through the page to access other things.
- ⑧ You have the chance to customize your page if you so desire. You can log out by clicking on the downward arrow at the top right-hand corner, near the avatar icon (or your picture if you have customize the page), and then selecting 'Log out'.

SIGNED

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